

STANDARDS COMMITTEE - WORK PROGRAMME 2007/08

ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
<p>Meeting date: 13th March 2008 – the deadline for reports for this meeting is 27th February 2008</p>		
Adjudication Panel Decisions/Notable Cases	Regular report detailing the most recent Adjudication Panel decisions and any other notable standards cases.	Corporate Governance Officer Amy Kelly
Ethical Audit 2007 Headline Results	To receive and consider a report regarding the headline results of the Ethical Audit 2007.	Corporate Governance Officer Amy Kelly
Ethical Audit 2006 Action Plan – Progress Report	To receive a report outlining the progress so far against the Ethical Audit Action Plan.	Principal Corporate Governance Officer Kate Feltham
Local Assessment Criteria	Subject to the publication of guidance; to receive and consider a report presenting local assessment criteria (for adoption by the Committee) to guide the consideration of allegations of misconduct.	Principal Corporate Governance Officer Kate Feltham
Parish Council Training	To receive and consider a report detailing the outcome of the annual review of available governance and other related training for Parish Council Members and Clerks and the extent of take up within Parishes in Leeds.	Corporate Governance Officer Amy Kelly
Parish Council Audit	To receive and consider the results of the Parish Council audit carried out following the adoption of the new Code of Conduct.	Corporate Governance Officer Amy Kelly
Training requirements for the new local determination arrangements	To receive and consider a report to consider the training requirements for committee members and awareness needs of local authority and town and parish council members.	Principle Corporate Governance Officer Kate Feltham

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
Process for the receipt, referral and management of allegations of misconduct	To consider a report on the arrangements to: <ul style="list-style-type: none"> • Inform the public of the new arrangements • Receive and log allegations (possibly combined with the corporate complaints process) 	Principle Corporate Governance Officer Kate Feltham
Public Perceptions of Ethics: Key research findings	To consider a brief report outlining the key findings of the Public Perception of Ethics Research published by the Standards Board for England.	Corporate Governance Officer Amy Kelly
Satisfaction with the Standards Board for England and attitudes to the ethical environment	To consider a brief report comprising any comments received from Committee Members following circulation of the full research report.	Corporate Governance Officer Amy Kelly
Meeting date: 14th April 2008 – The deadline for reports for this meeting is 20th March 2008		
Final proposals for local determination arrangements	To receive and consider final proposals for the Standards Committee's new role in determining allegations of misconduct; specifically making recommendations to the Corporate Governance and Audit Committee (for recommendation thereafter to Full Council) regarding amendments to relevant parts of the Constitution; and approving, where permitted revised arrangements for the operation of the Committee.	Principle Corporate Governance Officer Kate Feltham
Final Standards Committee Annual Report 2006/2007	To seek Member's approval for the final draft of the Standards Committee Annual Report 2006/2007.	Corporate Governance Officer Amy Kelly
Adjudication Panel Decisions/Notable Cases	Regular report detailing the most recent Adjudication Panel decisions and any other notable standards cases.	Corporate Governance Officer Amy Kelly

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Review of Members' Register of Interests from October 2007	To receive a report on the arrangements in place for reviewing the Members' Register of Interests, and the results of the recent review.	Corporate Governance Officer Amy Kelly
Standards Committee Procedure Rules	The Monitoring Officer will report to the Committee on how the "gate-keeping" role has been discharged, in respect of preliminary investigations under paragraph 3.2, and in respect of reports where s/he decided that no further action should be taken, under paragraph 4.1.	Assistant Chief Executive (Corporate Governance) Nicole Jackson
Recommendation for appointment of Independent Member	To receive a report for information detailing the outcome of the appointment process for the recruitment of a new independent member and the recommendation being made to Full Council.	Corporate Governance Officer Amy Kelly
Member Development Issues arising from the Ethical Audit 2006	To receive and consider a report outlining the further progress on planning and providing training on legislation included in the Council's ethical framework.	Head of Scrutiny and Member Development Peter Marrington
Results of the consultation with Members regarding the addition of local provisions to the Code of Conduct	To receive and consider the results of the consultation process and to make any recommendations to Full Council regarding the addition of local provisions.	Principle Corporate Governance Officer Kate Feltham

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER/NOTES
<u>Unscheduled Items</u>		
Draft Code of Practice for the Determination of Licensing and Planning Matters	Consideration of a new draft code of practice for the determination of licensing and planning matters, to replace the two separate codes and to include provisions in relation to the Gambling Act.	Lead Officer: Robert Wade
Officer Code of Conduct	Approval of a revised Leeds City Council Officer Code of Conduct following receipt of the Model Code.	Lead Officer: Lorraine Hallam
Ethical Arrangements in Partnerships	To receive a report detailing the draft ethical components of the toolkit for partnerships.	Principle Corporate Governance Officer Kate Feltham